

# Authorisation Letter

Date:

Senior Education Officer  
Accreditation Unit  
Ministry of Education  
Corea's Building, Kingstown  
St. Vincent

Dear Sir/Madam,

I, \_\_\_\_\_ / \_\_\_\_\_  
(full name) (ID number)

herby authorise \_\_\_\_\_ / \_\_\_\_\_ ,  
(name of person) (ID number)

to collect document(s) on my behalf.

My identification card/ photocopy is attached for your verification. The bearer of this letter understands that he/she is also required to produce his/her indentification upon receipt of and signing for the document(s).

I understand that I shall be fully responsible for the undelivery, if any, of the document(s) from the bearer.

Yours sincerely,